

Bylaws of
The Garden District Security District

ARTICLE I - NAME

This organization is created by Act 86 of the 1st Extraordinary Session of the 1998 Louisiana Legislature and shall be known as the Garden District Security District, hereinafter referred to as the GDSD. The official business address is 5329 Dryades Street, Suite A, New Orleans, LA 70115.

ARTICLE II - PURPOSE

GDSD has been established for the primary object and purpose of promoting and encouraging the security of the Garden District in the City of New Orleans.

ARTICLE III - COMMISSIONERS AND OFFICERS

Section 1: Commissioners

1. The GDSD shall be governed by a board of 11 Commissioners, each of whom shall have full voting privileges on matters brought before the Board. The 11 Commissioners are appointed by the organizations and officials designated in Act 86.

Section 2: Terms of Office

1. The president of the Garden District Association's term as a member of the GDSD Board shall run concurrent with his/her term as president of the Garden District Association. All other Commissioners shall be appointed on a rotating and staggered schedule of three year terms and may serve successive terms. Terms shall commence on July 1 and end on June 30. Term rotation and designated years shall be determined by random selection by the first Board of Commissioners in 1998. Three Commissioners will have an initial term of one year ending June 30, 1999; three Commissioners will have an initial term of two years ending on June 30, 2000; and four Commissioners will have an initial term of three years ending on June 30, 2001. In the event that a Commissioner resigns, or otherwise vacates the office before the end of his or her term, a successor shall be appointed by the organization or official office who appointed the predecessor. Commissioner and such successor Commissioner shall serve the remainder of the unexpired term of office.

2. When a Commissioner's term has expired, the organization or official that appointed the Commissioner shall have the responsibility to re-appoint the Commissioner or appoint a new Commissioner in his place. Notwithstanding the foregoing paragraph, Commissioners shall hold office until their successors are appointed.

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Section 3. Responsibilities

1. The Board of Commissioners has the overall responsibility for the policies, management and administration of the affairs of the GDSD. All Commissioners shall be obliged and committed to representing the total interests and needs of GDSD and shall demonstrate an affirmative obligation to the GDSD with respect to meeting attendance and committee participation.
2. Commissioners may hire personnel or contract for services as necessary to administer the affairs of the GDSD.
3. Commissioners may obtain and maintain liability and other insurance as appropriate for the GDSD. The GDSD shall contract for and accept the burden of expense of such insurance.
4. If the Board determines that a Commissioner is no longer eligible to serve as a Commissioner, such as by failing to be both a resident and real property owner within the Garden District, or if the Board determines that the Commissioner is not carrying out his responsibilities, the Board may request the organization or official that appointed the Commissioner to appoint another person to complete the remaining term of the removed Commissioner.

Section 4: Officers

1. GDSD officers shall be elected by the Board of Commissioners at the first Board meeting after July 1 for a term to begin immediately and to end on June 30th of the following year.

Notwithstanding the foregoing, officers shall hold office until their successors are elected.

2. Officers of the Board shall include President, Vice-President, Secretary and Treasurer, to be chosen from among the Commissioners. Any two of these offices may be combined in one person; however, one person may not hold the offices of the president and secretary.
3. The duties of the officers shall be:

President

The President shall preside at meetings of the Board of Commissioners. He or she shall appoint the committees as necessary to manage the affairs and operation of the organization. In addition, the President shall have the responsibility for supervising the activities of all hired or contracted personnel. He or she shall assure that GDSD operates on a balanced budget.

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Vice President

The Vice President shall preside at all GDSD meetings in the absence of the President and shall fill any unexpired term of service in the absence of the President. He or she shall assist the President in his or her duties as stated above.

Treasurer

The Treasurer shall be responsible for the compiling of appropriate financial statements in accordance with Louisiana Local Government Budget Act R.S. 39:1301 et seq. and in accordance with other applicable state and local statutes. The financial statement shall reflect all revenues collected and disbursements paid by the organization. He or she shall also prepare and submit to the Board an annual budget for the operation of the organization and shall assure that GDSO operates on a balanced budget.

Secretary

The Secretary shall prepare and keep accurate minutes of all meetings of the Board of Commissioners. The Secretary shall assure compliance with the provisions for the open meetings law.

In case of the absence or disability of any officer of the Board of Commissioners or for any other reason deemed sufficient by a majority of the Board of Commissioners, the Board of Commissioners may assign any officer's powers or duties to any other officer or to any Commissioner for the time being.

Executive Committee

The Executive Committee shall be comprised of the four officers of the organization. It shall be empowered to act on behalf of the Board of Commissioners between meetings on specific matters as charged by the Board. A quorum shall be three of the four officers.

4. Any officer chosen or appointed by the Board of Commissioners may be removed either with or without cause at any time by the affirmative vote of a majority of the whole Board of Commissioners. If the office of any officer becomes vacant for any reason, the vacancy shall be filled by the affirmative vote of a majority of a quorum of the Board of Commissioners.

5. The President, Vice President, Secretary, Treasurer and Executive Director shall have the authority to sign checks, drafts or orders for payment of money on behalf of the GDSO. In the event that any such check, draft or order for payment of money is less than \$1,000.00, any one of them shall have the authority to sign. In the event that any such check, draft or order for payment of money is \$1000.00 or more, any two of them shall have the authority to sign. The Executive Director shall have the authority to enter into

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contracts of less than \$1000.00 on behalf of the GDSO. The President shall have the authority to enter into contracts of less than \$5000 on behalf of the GDSO.

ARTICLE IV - MEETINGS AND NOTICES

Section 1. Commissioner Meetings

1. Each year the Board of Commissioners shall meet a minimum of once per quarter.
2. The presence of six Commissioners or more shall constitute a quorum and all votes shall be by a majority. Commissioners must be present to vote.
3. Meetings may be called by the President, Vice President or by the request of at least three Commissioners as provided by statute and also provided at least 24 hours prior written notice is given to the Commissioners.

ARTICLE V - FISCAL YEAR

Section 1.

1. Subject to statute, the fiscal year of the GDSD shall begin on the 1st day in January in each year.

ARTICLE VI -AMENDMENTS OF BY LAWS

Section 1.

1. Any proposed amendment to these bylaws may be adopted at a meeting by a majority vote of all Commissioners.